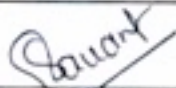


GOVERNMENT POLYTECHNIC PANAJI
DEPARTMENT OF MODERN OFFICE MANAGEMENT
SEMESTER : II (2025-2026)

Time Day	9.00 - 10.00	10.00 - 11.00	T E A B R E A K	11.15 - 12.15	12.15 - 1.15	L U N C H B R E A K	2.00 - 3.00	3.00 - 4.00	4.00 - 5.00
Monday	AM-II (L) MOPL. AM	EVS (L) MOPL (CN) GT		FS-I (P) MTL VB	BK (L) MTL PS		MAC (L) MTL SH	Question paper Solving (AM II)	LIBRARY
Tuesday	MAC (L) MOPL. SH	FS-I (P) MOPL VB		BK (L) MOPL PS	AM-II (L) MOPL. AM		CA-II (P) MOPL VB	CAOM-I (P) MOPL PS	
Wednesday	FS-I (P) MOPL VB	BK (L) MOPL PS		EVS (L) MOPL (CN) GT			CAOM-I (P) MOPL AM		Question paper Solving (BK)
Thursday	MAC (L) MOPL. SH	CA-II (P) MOPL VB		BK (L) CR2 PS	FS-I (P) CR2 VB		AM-II (L) MTL AM	BK (T) MTL PS	Question paper Solving (MAC)
Friday	CA-II (P) MOPL VB	EVS (L) MOPL (CN) GT		MAC (L) MOPL. SH	BK (L) MTL PS		FS-I MTL VB	AM-II (L) MTL AM	Practice (FS I)
L-Lecture T- Tutorial P-Practical Subject : BK- Book Keeping & Accounting/ AM II- Administrative Mgt.-II/ CA II- Computer Applications-II/FS I- Fundamentals of Stenography-I/MAC- Managerial & Administrative Comm./CAOM I-Computer Aided Office Mgt.-I/EVS- Environmental Studies Staff : AM- Asma Shaikh/ PS- Purva Satelkar/ SH- Shireen Sheikh/VB-Vitha Borkar/CN-Charulata Anant									
 Dept. Member Time Table Committee			 Chairperson Time Table Committee			 Principal GPP			

GOVERNMENT POLYTECHNIC PANAJI
DEPARTMENT OF MODERN OFFICE PRACTICE

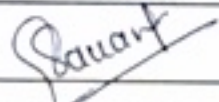
SEMESTER : IV(2025-2026)

SEMESTER : IV(2025-2026)											
Time Day	9.00 - 10.00	10.00 - 11.00	T E A C H B R E A K	11.15 - 12.15	12.15 - 1.15	L U N C H B R E A K	2.00 - 3.00	3.00 - 4.00	4.00 - 5.00		
Monday	STENO (P)	MM (L)		AIS (P)			HBO (L)	FA (L)	HBO (L)	FA (L)	BANK (L)
	CR2 VB	CR2 AM		MOPL SH			CR2 AM	CR2 PS	CR2 AM	CR2 PS	CR2 VL
Tuesday	FA (L)	MM (L)		HBO (L)	FA (L)		CA (L)	BANK (L)	Question paper Solving (HBO)		
	MTL PS	MTL AM		CR2 AM	CR2 PS			CR2 SH		CR2 VL	
Wednesday	CA (L)	HBO (L)		CA (L)	FA (L)		Question paper Solving (FA)	Question paper Solving (CA)	LIBRARY		
	MTL SH	MTL AM		MTL SH	MTL PS						
Thursday	FA (L)	HBO (L)		AIS (P)			CA (L)	MM (L)	BANK (L)		
	CR2 PS	CR2 AM		MOPL SH			CR2 SH	CR2 AM	CR2 VL		
Friday	HBO (L)	FA (L)		STENO (P)	MM (L)		BANK (L)	Practice (STENO)	Question paper Solving (MM)		
	CR2 AM	CR2 PS	CR2 VB	CR2 AM	CR2 VL						
L- Lecture T- Tutorial P- Practical CR2- Computer Related HBO- Home Based Online FA- Field Assignment MM- Mini Mission AIS- AIS (Practical) MOPL- Mini Open Lab SH- Skill Hour CA- Case Analysis VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS- Project Session STENO- Steno Typing CR2- Computer Related VL- Video Lecture PS-											

L-Lecture T- Tutorial P-Practical

Subject : BANK- Banking/ AIS- Accounting Information System/ HBO- Human Behaviour in Office/FA-Financial Accounting/STENO-Stenography/MM-Marketing Management/CA-Cost Accounting

Staff : AM- Asma Shaikh/PS- Purva Satelkar/ SH- Shireen Sheikh/VB-Vitha Borkar/VL-Visiting Lecturer

		
Dept. Member Time Table Committee	Chairperson Time Table Committee	Principal GPP

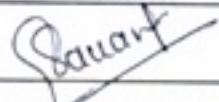
GOVERNMENT POLYTECHNIC PANAJI
DEPARTMENT OF MODERN OFFICE PRACTICE
SEMESTER : IV(2025-2026)

SEMESTER : IV(2025-2026)									
Time Day	9.00 - 10.00	10.00 - 11.00	T E A C H E R B R E A K	11.15 - 12.15	12.15 - 1.15	L U N C H B R E A K	2.00 - 3.00	3.00 - 4.00	4.00 - 5.00
Monday	STENO (P)	MM (L)		AIS (P)			HBO (L)	FA (L)	BANK (L)
	CR2 VB	CR2 AM		MOPL SH			CR2 AM	CR2 PS	CR2 VL
Tuesday	FA (L)	MM (L)		HBO (L)	FA (L)		CA (L)	BANK (L)	Question paper Solving (HBO)
	MTL PS	MTL AM		CR2 AM	CR2 PS		CR2 SH	CR2 VL	
Wednesday	CA (L)	HBO (L)		CA (L)	FA (L)		Question paper Solving (FA)	Question paper Solving (CA)	LIBRARY
	MTL SH	MTL AM		MTL SH	MTL PS				
Thursday	FA (L)	HBO (L)		AIS (P)			CA (L)	MM (L)	BANK (L)
	CR2 PS	CR2 AM		MOPL SH			CR2 SH	CR2 AM	CR2 VL
Friday	HBO (L)	FA (L)		STENO (P)	MM (L)		BANK (L)	Practice (STENO)	Question paper Solving (MM)
	CR2 AM	CR2 PS	CR2 VB	CR2 AM	CR2 VL				
L-Lecture T-Tutorial P-Practical									

L-Lecture T- Tutorial P-Practical

Subject : BANK- Banking/ AIS- Accounting Information System/ HBO- Human Behaviour in Office/FA-Financial Accounting/STENO-Stenography/MM-Marketing Management/CA-Cost Accounting

Staff : AM- Asma Shaikh/PS- Purva Satelkar/ SH- Shireen Sheikh/VB-Vitha Borkar/VL-Visiting Lecturer

		
Dept. Member Time Table Committee	Chairperson Time Table Committee	Principal GPP