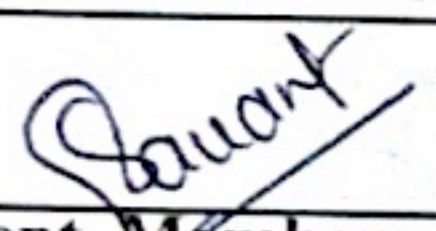
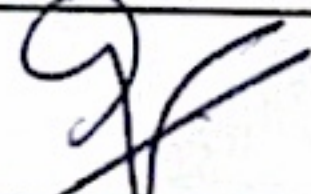

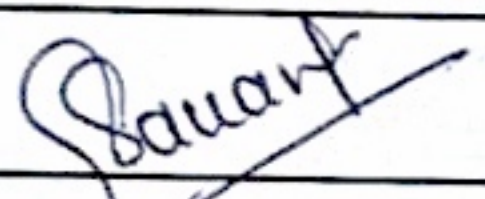




GOVERNMENT POLYTECHNIC PANAJI
DEPARTMENT OF MODERN OFFICE MANAGEMENT
SEMESTER : II (2025-2026)

Time Day	9.00 - 10.00	10.00 - 11.00	T E A B R E A K	11.15 - 12.15	12.15 - 1.15	L U N C H B R E A K	2.00 - 3.00	3.00 - 4.00	4.00 - 5.00
Monday	AM-II (L) MOPL. AM	EVS (L) MOPL (CN) GT		FS-I (P) MTL VB	BK (L) MTL PS		MAC (L) MTL SH	Question paper Solving (AM II)	LIBRARY
Tuesday	MAC (L) MOPL. SH	FS-I (P) MOPL VB		BK (L) MOPL PS	AM-II (L) MOPL. AM		CA-II (P) MOPL VB	CAOM-I (P) MOPL PS	
Wednesday	FS-I (P) MOPL VB	BK (L) MOPL PS		EVS (L) MOPL (CN) GT			CAOM-I (P) MOPL AM		Question paper Solving (BK)
Thursday	MAC (L) MOPL. SH	CA-II (P) MOPL VB		BK (L) CR2 PS	FS-I (P) CR2 VB		AM-II (L) MTL AM	BK (T) MTL PS	Question paper Solving (MAC)
Friday	CA-II (P) MOPL VB	EVS (L) MOPL (CN) GT		MAC (L) MOPL. SH	BK (L) MTL PS		FS-I MTL VB	AM-II (L) MTL AM	Practice (FS I)
L-Lecture T- Tutorial P-Practical Subject : BK- Book Keeping & Accounting/ AM II- Administrative Mgt.-II/ CA II- Computer Applications-II/FS I- Fundamentals of Stenography-I/MAC- Managerial & Administrative Comm./CAOM I-Computer Aided Office Mgt.-I/EVS- Environmental Studies Staff : AM- Asma Shaikh/ PS- Purva Satelkar/ SH- Shireen Sheikh/VB-Vitha Borkar/CN-Charulata Anant									
 Dept. Member Time Table Committee			 Chairperson Time Table Committee			 Principal GPP			

GOVERNMENT POLYTECHNIC PANAJI
DEPARTMENT OF MODERN OFFICE PRACTICE

SEMESTER : IV(2025-2026)

SEMESTER : IV(2025-2026)									
Time Day	9.00 - 10.00	10.00 - 11.00	T E A B R E A K	11.15 - 12.15	12.15 - 1.15	L U N C H B R E A K	2.00 - 3.00	3.00 - 4.00	4.00 - 5.00
Monday	STENO (P)	MM (L)		AIS (P)			HBO (L)	FA (L)	BANK (L)
	CR2 VB	CR2 AM		MOPL SH			CR2 AM	CR2 PS	CR2 VL
Tuesday	FA (L)	MM (L)		HBO (L)	FA (L)		CA (L)	BANK (L)	Question paper Solving (HBO)
	MTL PS	MTL AM		CR2 AM	CR2 PS		CR2 SH	CR2 VL	
Wednesday	CA (L)	HBO (L)		CA (L)	FA (L)		Question paper Solving (FA)	Question paper Solving (CA)	LIBRARY
	MTL SH	MTL AM		MTL SH	MTL PS				
Thursday	FA (L)	HBO (L)		AIS (P)			CA (L)	MM (L)	BANK (L)
	CR2 PS	CR2 AM		MOPL SH			CR2 SH	CR2 AM	CR2 VL
Friday	HBO (L)	FA (L)		STENO (P)	MM (L)		BANK (L)	Practice (STENO)	Question paper Solving (MM)
	CR2 AM	CR2 PS		CR2 VB	CR2 AM		CR2 VL		
L-Lecture T- Tutorial P-Practical Subject : BANK- Banking/ AIS- Accounting Information System/ HBO- Human Behaviour in Office/FA-Financial Accounting/STENO-Stenography/MM- Marketing Management/CA-Cost Accounting Staff : AM- Asma Shaikh/PS- Purva Satelkar/ SH- Shireen Sheikh/VB-Vitha Borkar/VL-Visiting Lecturer									
									
Dept. Member Time Table Committee			Chairperson Time Table Committee			Principal GPP			

L-Lecture T- Tutorial P-Practical

Subject : BANK- Banking/ AIS- Accounting Information System/ HBO- Human Behaviour in Office/FA-Financial Accounting/STENO-Stenography/MM-Marketing Management/CA-Cost Accounting

Staff : AM- Asma Shaikh/PS- Purva Satelkar/ SH- Shireen Sheikh/VB-Vitha Borkar/VL-Visiting Lecturer

Dept. Member
Time Table Committee

Chairperson
Time Table Committee

Principal
GPP

GOVERNMENT POLYTECHNIC PANAJI
DEPARTMENT OF MODERN OFFICE PRACTICE

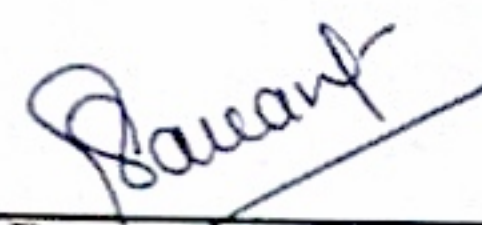


SEMESTER : VI(2025-2026)

Time Day	9.00 - 10.00	10.00 - 11.00		11.15 - 12.15	12.15 - 1.15		2.00 - 3.00	3.00 - 4.00	4.00 - 5.00
Monday	PROJECT MTL SH	HM (L) MTL SH	T E A B R E A K	FM (L) CR2 PS	HRM (L) CR2 AM	L U N C H B R E A K	PROJECT MOPL PS	BL (L) MTL VL	PROJECT MOPL AM
Tuesday	HRM (L) CR2 AM	IC (L) CR2 SH		HM (L) MTL SH	AS (P) MTL VB		BL (L) MTL VL	Question paper Solving (HM)	LIBRARY
Wednesday	FM (L) CR2 PS	AS (P) CR2 VB		FM (L) CR2 PS	HM (L) CR2 SH		PROJECT MTL PS/SH	Practice (AS)	Question paper Solving (HRM)
Thursday	AS (P) MTL VB	IC (L) MTL SH		HRM (L) MTL AM	FM (L) MTL PS		PROJECT MOPL PS	BL (L) MOPL VL	PROJECT MOPL SH/AM
Friday	FM (L) MTL PS	HM (L) MTL SH		HRM (L) MTL AM	PROJECT MOPL SH		PROJECT MOPL AM	BL (L) MOPL VL	Question paper Solving (FM)

L-Lecture T- Tutorial P-Practical

Subject : PROJECT- MOP Project/ FM- Financial Management/ ADV.ST.- Advanced Stenography/HRM-Human Resource Management/HM-Hotel Management/BL-Business Law/AC-Indian Constitution(Audit Course)

Staff : AM- Asma Shaikh/ PS- Purva Satelkar/ SH- Shireen Sheikh/VB-Vitha Borkar/VL-Visiting Lecturer

		
Dept. Member Time Table Committee	Chairperson Time Table Committee	Principal GPP